



## ACADEMIC SENATE MEETING MINUTES

Thursday, November 29, 2012

**Present:** Reem Asfour, Mary Asher-Fitzpatrick, Michael Aubrey, Paul Carmona, Guillermo Colls, Jesus Miranda, Alicia Munoz, Angela Nesta, Terrie Nichols, Lilia Pulido, Dave Raney, Seth Slater, Pat Thiss, Michael Wangler

**Absent:** Lindy Brazil, Kim Dudzik, Michelle Garcia

**Guests:** Nancy Jennings, Chair of the Academic Rank Committee; Jodi Reed, Co-chair of the Professional Development Committee; Kathryn Nette, Co-chair of the IPRPC Committee; Pat Setzer, Co-chair of the Curriculum Committee

*The senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under "Action."*

### Call to Order

Michael Wangler called the meeting to order at 2:05pm.

### I. Approval of Minutes

Minutes from October 24, 2012

**MSC (Slater/Thiss)** to approve the minutes from the meeting on Thursday, October 24, 2012.

1 abstention

### II. President's Report

#### A. Announcements

Information was provided about upcoming events and activities.

Michael announced that although attendance was minimal, there was a quorum.

Michael announced that the GCCCD Web Advisor no longer defaulted to the District and students would have better access and could choose either Grossmont or Cuyamaca. He mentioned that the faculty had been asking for this for several years, and that Brian Nath in IS had finally completed the project.

#### B. District & College Council Updates

Updates were provided on discussions and actions taken at recent District & College Council Meetings.

Michael shared the FON calculation with the group for Fall 2012 stating it was broken out by site and it made the case for the need for more full time faculty at Cuyamaca. Michael then discussed the two criteria the district had to meet state requirements (otherwise the District would get fined), and that we met one of them. Michael also stated that hopefully with the passage of Prop 30, the college might be able to pick up a few full time positions. Michael then compared the two colleges stating

that the gap was not as large as it used to be due to sections being cut. He then discussed the history of the process.

Michael discussed the funding model stating that the Budget Allocation Task Force was trying to come up with a new funding model for the District. He then discussed the history of this and why it needed to be addressed. Michael then suggested that faculty needed to speak up about the funding discrepancy between Cuyamaca and Grossmont when attending meetings with administrators and to be vigilant about this issue.

Alicia Munoz provided an update on DCEC stating that the most significant things that happened were that the curriculum package was approved and that Cuyamaca had submitted 9 transfer model curriculum degrees. Then there was a discussion between Alicia, Pat Setzer, and Terrie Nichols regarding ESL 120 and English 120 at Cuyamaca and Grossmont and Pat and Terrie explained some of the issues related to acceleration.

### **III. Vice President's Report**

#### **A. SOC Committee Appointments**

There were no new faculty committee appointments to announce.

### **IV. Committee Reports**

#### **A. Academic Rank Committee**

Nancy Jennings, Chair of the Academic Rank Committee, provided an update on recent committee work, including additional committee recommendations for academic rank and emeritus status.

Michael welcomed Nancy Jennings to provide her update on recent committee work from the Academic Rank Committee. Nancy stated that there was information posted on the Academic Senate Web site along with applications but she said she was always available to answer questions. She said there were two new applications for rank of professor and rank of professor emeritus and that these had come out of the committee with unanimous support. She passed around the nominations for the Senate to review and stated they would be voted upon at the next Senate meeting. Lilia Pulido commented that Nancy and the committee had done a good job, and Nancy thanked the Senate for allowing her to present.

#### **B. Professional Development Committee**

Jodi Reed, Co-chair of the Professional Development Committee, provided an update on recent committee work, including plans for Spring 2013 flex week.

Michael welcomed Jodi and Jodi began her report by stating that the one thing her committee had been focusing on was better communication with adjunct faculty, and she encouraged full time faculty to help with this communication effort. She said they had received 92 proposals for workshops which was a sign that people really were willing to participate, and she said they were currently trying to rearrange things so there was not an overlap and gave examples. She said they also wanted to make sure that there would be workshops regarding SLOs and Accreditation. Jodi said that their annual satisfaction survey had been moved to the spring semester and would be delivered online. Angela Nesta asked if they would report their findings, and Jodi said they would post the results in a spreadsheet online. Michael thanked Jodi for her report.

#### **C. IPRPC Committee Report**

Kathryn Nette, Co-chair of the IPRPC Committee, provided an update on recent committee work.

Michael stated that he was adding a third presentation to the Committee Report section – Item C – and welcomed Kathryn Nette to provide her report from IPRPC regarding the process and rubric for ranking full time faculty hires.

Kathryn first shared the current rubric which had minor changes from the last presentation. She pointed out the special circumstances column and she stated that there were three special circumstances listed and she discussed these and gave examples. She then discussed the process adding that the next day, November 30<sup>th</sup> was the deadline for submission of faculty requests.

Kathryn discussed and clarified the form further adding that there was a clear consensus within the IPRPC, and it was unanimous within the group that if a position wasn't filled or there was some interruption in a position process within 12 months, that it needed to be reevaluated. She then discussed how the requests for tenure worked.

Kathryn then opened the floor for questions. There were a few questions on the floor relating to when the approved priority list would be coming out, and she clarified her committees' responsibilities. There was a discussion as to how tenure would be determined based on various committees input. She said they would most likely put together a list of top 10 positions. She clarified that IPRPC does ranking for instructional faculty and staff, Student Services Program Review ranks Student Services staff, Administrative Services does the same for their area, and there was also a President's committee. Michael said it was a really complicated process. Michael then stated he would send out the report and encouraged the Senate members to share it with their constituents because it come as an action item at next meeting. He thanked Kathryn for her presentation.

## **V. Action**

### **A. Curriculum Board Packet**

The Senate entertained a motion to approve the Curriculum Board Packet for December 2012.

**MSC (Munoz/Nesta)** to approve the Curriculum Board Packet for December 2012.

Michael thanked Pat Setzer for his leadership on the Curriculum Committee and the Senate had a round of applause.

### **B. Ensuring Quality Online Instruction**

The Senate entertained a motion to endorse the Online Teaching & Learning Committee's revised guidelines for online instructor qualifications entitled "Ensuring Quality Online Instruction."

Michael stated that this action item had been postponed at the request of the committee and that it would return in the spring semester.

### **C. Annual Implementation Plan for 2012-13**

The Senate entertained a motion to endorse the college Annual Implementation Plan for 2012-13.

**MSC (Setzer/Colls)** to endorse the college Annual Implementation Plan for 2012-13.

**Discussion:** Mary Asher Fitzpatrick asked who had put this together and Michael said it came from IERC adding it was based on the bigger picture, adding that there were goals that each program review unit set and that the activities that came out were based on the activities identified in the Educational Master Plan and program review process. Mary then stated that one of her constituents was concerned that certain populations were not adequately represented saying the list should include 'students with disabilities, single parents and foster youth' adding that if these populations were included that there also needed to be special activities for them.

Michael explained that if every group and activity were listed that it would be too large a document adding that the groups currently listed were identified as priority groups for this year. Michael suggested that Mary get in touch with a representative from Student Services and express her concern. Michael added that he would also discuss this concern with Julie Barnes.

There were additional questions and comments on the floor regarding the document and Michael explained that the plan should have been presented at the first Senate meeting of the semester but that it was a late document and needed a lot of work before it was presented. He added that feedback at this time would most likely be handled as improvements for the future and that the next document would be developed within the next three months and any concerns should be brought forth to Julie Barnes and Donna Hajj.

However, Michael did state that they could modify the motion to endorse the document with Mary Asher's population recommendations to be added during next years' cycle, and everyone agreed. Michael also stated that he would provide feedback to the committee to include nouns after the adjectives shown for more clarification in the section that was discussed.

## **VI. Information**

### **A. Voluntary Senate Fund**

A proposal from SOC will be presented to solicit donations for the Voluntary Senate Fund for 2012-13.

Michael shared this proposal with the Senate and clarified how much they were asking for - \$20 from FT faculty and \$10 from PT faculty. He stated they would be sending a letter out to the faculty the first week of February adding that this item would be coming back as an Action item the following week. Lilia Pulido asked if the Senate had a tax ID and Michael stated he would research that.

## **VII. Announcements/Public Comment**

Lilia Pulido announced that EOPS was having a hard time getting pantry food donations or gift cards for students and Angela Nesta stated that instead of a gift exchange in her department, they had decided to donate their money for gift cards for students and the Senate was very pleased.

Pat Setzer announced the Friday night concert.

The meeting ended at 3:30pm.  
Recorded by Joy Tapscott